



**Conference 2020 – Neuchâtel (Switzerland)
From April 21 to 28**

Registration form

City / Organization

Head of delegation (name, first name)	
City / Organization	
Mailing address	
City	
Country	
E-mail	
Phone number	
Web page	

Registration fees

- CHF 1'200.- per participant if accommodation in a single room
- CHF 1'000.- per participant if accommodation in a double room
- CHF 800.- for delegates from Youth Parliaments.

This amount includes the following costs:

- Travel from and to Geneva, Basel or Zurich airports;
- Accommodation in a hotel room (single/double);
- Meals and drinks (breakfast, lunch, dinner) from April 21 to 28;
- Access to all conferences, activities, excursions and events organized from April 21 to 28, 2020.

Registrations are definitive. The invoice will be sent to you upon receipt of your registration.

Transportation

The transfer from the three Swiss airports (Geneva, Basel, Zurich) to the hotel in Neuchâtel, as well as the return to the airports at the end of the conference, are organised by us. Delegations are requested to provide us as soon as possible with details of their arrival in and departure from Switzerland (airport, flight number, arrival and departure times).



Customs formalities

It is the responsibility of the delegations to find out about customs formalities and identity documents (identity card / passport / visa, if any) to present when entering Switzerland.

The links below may be useful: Entry requirements for short-term stays in Switzerland:

<https://www.ch.ch/en/short-term-stays-switzerland/>

Official Swiss representations abroad:

https://www.eda.admin.ch/dam/eda/en/documents/das-eda/organisation-eda/eda-vertretungsverzeichnis_EN.pdf

Accommodation

Adult conference participants will be accommodated at the Best Western Premier Hotel Beaulac - www.beaulac.ch

Youth delegations will be accommodated at the Hotel Touring au Lac - www.touringaulac.ch.

The hotels are located in the city centre. Participants will receive a card allowing free access to public transport in the Canton of Neuchâtel, valid for the duration of their stay.

Seminars

The "Adult" seminars will be held at Hôtel Beaulac, where lunch will also be served. The program will be sent later.

The "Youths" seminars will be held at the City Hall. The program will be sent later.

Composition of the delegation

Name	First Name	Function	E-mail Mobile phone	Adult/ Youth	Room single/ double	For youth only ¹ Gender M/F
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¹⁾Useful information for the distribution of youth rooms, which will be done by the conference organizer.



For adults occupying a double room, please indicate the names of the two participants concerned:

	(name)	(name)
Sharing a double room:	/	/
Sharing a double room:	/	/
Sharing a double room:	/	/
Sharing a double room:	/	/
Sharing a double room:	/	/
Sharing a double room:	/	/

Allergy / special diet

Name	Type
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Photograph

A photograph (passport size) of each participant should be sent to us as soon as possible, but no later than the end of February 2020.

Remarks:

Date, signature:

Form to be returned until November 30, 2019 to: allianceneuchatel2020@ne.ch.

For any questions: allianceneuchatel2020@ne.ch

The City of Neuchâtel is delighted to host the 2020 conference of the Alliance of Neuchâtel Worlds.

October 2020